

**MINUTES  
CITY BOARD OF EDUCATION  
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for a special meeting of the Board in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, which is the customary place of holding the meetings of said Board on August 10, 2021, at 7:15 a.m. The secretary called the roll with the following results:

Present: Clayton Wood  
Celia Rudolph  
Sonya Allman  
Marilyn Davis  
Jamie Stoddard

Absent: None

Also present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, and Denise Woods, Assistant Superintendent. Administrators Kevin Davis and Jeff Madden were also present. Tamra Counts, Muscle Shoals Education Association representative, and Kelley Word, Lead Nurse, were also in attendance.

The secretary stated that due notice had been given to and receipt thereof acknowledged by each member of the Board prior to the meeting. Upon motion duly made and seconded and unanimously adopted, it was ordered that a copy of the notice of special meeting be inserted in the minutes of this meeting at the end thereof.

Mr. Wood declared a quorum present and the special meeting duly and legally constituted and open for the transaction of business.

A motion to approve the August 10, 2021, agenda was made by Dr. Stoddard and seconded by Dr. Rudolph. There was no discussion and the motion was subsequently approved with five yes votes.

***I. Business Action Items***

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Dr. Rudolph and seconded by Dr. Davis. No discussion followed and the superintendent's recommendation was approved by five yes votes.

For the benefit of the audience, the Personnel Report was read by Dr. Holden. The Personnel Report is shown at the end of these minutes.

Superintendent Holden recommended approval of the Covid-19 Mitigation Plan. A motion to approve the superintendent's recommendation was made by Dr. Davis and seconded by Mrs. Allman. No discussion followed and the superintendent's recommendation was approved by four yes votes. A no vote was cast by Dr. Stoddard. In comments, Dr. Holden explained his rationale for the plan and expressed his disappointment in state leadership for not providing better guidance and mandates. Dr. Stoddard asked if any of the students that were sent home from school yesterday had been vaccinated. Lead nurse, Kelley Word, fielded questions from Board members. Dr. Holden explained more about contact tracing.

Mr. Wood declared the agenda completed and the meeting adjourned.

Minutes approved:

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Attest:

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Chad Holden

SEAL

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08-10-2021

## ***Personnel Report***

### ***I. Leave of Absence***

#### **1. Elli Logan**

FMLA leave from approximately August 26 through October 12, 2021, but flexible with medical needs

### ***II. Retirement/Resignation***

#### **1. Kevin Stephenson**

Technology and Safety Coordinator, Retiring effective October 1, 2021

#### **2. Shannon Benford**

Teacher/Coach, Muscle Shoals High School, resignation effective August 2, 2021

### ***III. Employment***

#### **1. Steve Garrett**

Teacher (SpEd), Muscle Shoals High School. Mr. Garrett earned his Master's degree from Troy University and has approximately 29 years of teaching experience. Regular 187-day assignment, effective September 7, 2021

**IV. Other/Special Appointments or Supplemental Assignment**

**1. Correction of clerical omission on June 9, 2021 Personnel Report**

Item II.1, transfer of Jordan Crow from Muscle Shoals Middle School to Muscle Shoals High School should have included a change in assignment days from 208 to 187

**2. Dustin Davis**

2.5 additional days for extra days worked during MSHS summer learning. To be paid from MSHS summer school funds at calculated daily rate for a total of \$956.25. (\$382.50x2 and \$191.25)

**3. McKayla Aswell**

Part-time Spanish instruction at Highland Park Elementary. Schedule TBD. No benefits; to be paid \$1,500.00 from PTO funds. Effective August 16, 2021, through December 17, 2021

**4. Additional (3) band instructors , retroactive for Summer 2021 Muscle Shoals Middle School band camp, to be paid as noted/no benefits**

1. Jeremy Thigpen, \$200.00
2. Paige McCombs, \$200.00
3. Brandon Kirk, \$200.00

**5. Scott Arndt**

2021 Football season public address announcer, \$1,500.00, to be paid from football funds

**V. 2021-2022 Activity and Athletic Supplement Assignments (per attached document)**

1. 2021-2022 Athletic Supplement Schedule (Updates version previously approved 07-26-2021)
2. Correction to one item on 2021-2022 Activity Supplement Schedule: Melanie Hester will receive the full supplement for Middle School Cheerleader sponsor rather than splitting it with Danyelle Hillman as indicated on the original schedule.

**Information only – Not for Board Action**

These positions will be handled through Kelly Services

**1. Rose Sullivan**

To fill ELA teacher leave (Sarah Lough) at MSMS from beginning of school term through approximately October 29, 2021 (flexible with medical needs of the teacher), Ms. Sullivan will receive the long-term sub rate for all days worked. Gracie Stanfield was originally going to fill this leave, however, she has now accepted a full time teaching position in another district.

**2. Danielle Evans**

Nurse to cover MSCA and HPES due to COVID uncertainty. Ms. Evans worked in this capacity for a portion of the 2020-2021 school year.

**3. Griffin Hood**

Mr. Hood has accepted a private industry position and will no longer be working as a paraprofessional at MSHS, however, he will continue working for MSCS as an additional band instructor on an hourly/as needed basis with the middle school and high school band programs. (A replacement paraprofessional has not yet been selected.)

**4. Tammy Highfield**

Ms. Highfield will fill the elementary art leave (Cynthia Fisackerly) that was going to originally be filled by Blair Johnson. Mrs. Johnson accepted a full time teaching position in another district.